



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

## **PANCHTHUPI HARIPADA GOURIBALA COLLEGE**

PANCHTHUPI HARIPADA GOURIBALA COLLEGE ,VILL-PANCHTHUPI,P.O-  
BURWAN,P.S-BURWAN,MURSHIDABAD

742161

[panchthupihgcollege.in](http://panchthupihgcollege.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Panchthupi Haripada Gouribala College is located at the fore of the Village Panchthupi about 15 Km from the Subdivision Town of Kandi. The College was formally founded on 24th September- 1996. The College is Co-educational and was initially affiliated with the University of Calcutta and thereafter with the University of Kalyani, Nadia in the Arts Stream. The College was recognized by the UGC U/S 2(f) and 12(B) on 26th June 2012.

Primarily this college started functioning in a Jamindar bari of Sri Srijib Ghosh Moulick. After ten years Panchthupi Haripada Gouribala College had its building. The first two Honours subjects were introduced in 2005. Now our Panchthupi Haripada Gouribala College runs with six honors and general humanities subjects; the student's strength is more than 700.

Nowadays the role of college is not limited to teaching only. Our college is moving forward to develop a student as an honest citizen useful for life and livelihood. Panchthupi and Burwan Block is a traditional village with a glorious history. We are constantly trying to aware the students of the ancient glorious traditional history of this area. The college was built on land donated by Panchkanya of Haripada Ghosh Hazra and Gouribala Ghosh Hazra, who are passionate about education. Most of our college students are children of poor families from small villages on the banks of Mayurakhi. Many of them are first-generation learners. We want to spread the light of education in these villages. Sincerity and mutual cordial bond between teachers and students are the assets of our college.

### **Vision**

- To develop a student as an honest citizen for life and livelihood.
- To spread the light of education in every corner of small villages.
- To spread education among the first-generation learner.
- To impart the joy of learning through the love and cordial bond of students and teachers.
- Making education attractive to students by using the latest technology.
- To aware the students of the ancient glorious traditional history of this area.
- Teaching to love nature by being aware of the natural environment.

### **Mission**

- ‘*TEJASWINABADHITAMASTU* ---May our knowledge shine like light’ is the motto of our College.

Whatever we learn from college, both students and teachers should lighten our future paths.

- We want our college students to be responsible citizens of the future.
- We want to spread the light of education in remote rural areas.
- To create a sense of unity among students irrespective of caste, religion, and gender.
- To create a love for nature among students.
- To make students suitable for life and livelihood in today's competitive market using modern technology.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- A very friendly and conducive atmosphere and a strong bond among the students, teachers, and administrative Officials.
- Offering regular remedial classes
- Experienced and well-skilled faculties help to identify the real needs of the students and do accordingly.
- Teachers are always approachable to the students even outside the classroom.
- Creating awareness about career opportunities among students.
- Healthy work culture and strong student-teacher relationships exist within the campus.
- Activities like participation of students in NSS and Eco-club inspire them to be an active part of the environment.

### Institutional Weakness

- Lack of proper transportation and communication.
- Increasing interest in earning livelihood class attendance is being given less importance.

### Institutional Opportunity

- The possibility of the creation of new infrastructure and **different types of add-on courses**.
- There is scope for the introduction of more subjects at Under Graduate Honours and General levels.

- There is an opportunity for introducing distance courses.
- There is scope for the introduction of subjects at Post Graduate levels.

### **Institutional Challenge**

- **Lack of awareness among parents.**
- **Making first-generation learners interested.**
- **To increase departmental class rooms.**
- **To Provide students with more Text & reference books from the library.**
- **To make classes more attractive to the Students.**
- **To resist student drop out rate due to odd job engagement.**

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Panchthupi Haripada Gouribala College is affiliated permanently with the University of Kalyani, West Bengal. As an affiliated institute we have a rather less significant role in designing and framing curricular aspects. However, we have an equally significant role in implementing the prescribed curriculum. While implementing the same, we exercise limited liberty in adopting necessary and student-friendly techniques and methods. We always encourage students to experiential learning beyond classrooms. Since 2020, a major shift has already taken place toward online learning which the students have more or less effectively adopted with an inclination toward online classes and resources. To cope with this changing trend, we have started going online in all possible cases. Due to the addition of smart classrooms, we are now able to regularly conduct classes based on audio-visual methods. The college website is already made a platform for hosting e-resources, online study

Materials, availing online library facilities, etc. High-speed internet connection through Wi-Fi around the college building is introduced for the students. Despite our best intention, due to infrastructural shortfalls and a lack of full-time teachers at least till the end of 2021, we could not introduce much-needed add-on courses on skill and ability enhancement to equip and enable our students to find and exercise suitable career options. Though the pandemic and lockdown situation hampered smooth processing, we have already executed one certificate course in the academic session 2021-22. Collecting feedback from students is a priority among initiatives for quality enhancement in catering to the prescribed curriculum. Feedback is closely analyzed and thereby an action-taken report is prepared. Necessary instructions are communicated to all concerned and effective measures are adopted. Feedback reports are duly displayed on the website for public information.

### **Teaching-learning and Evaluation**

Panchthupi Haripada Gouribala College focuses on the holistic intellectual, social, emotional, and aesthetic development of the students. We try to work continuously to reflect upon and enhance our pedagogic methods. Right from admission, the college follows a well-administered and transparent procedure with ease of availability of information on our website. An Admission & Grievance Committee looks into admission-related problems of the students. To develop critical and innovative thinking, student-centered pedagogies are evolved at the department level. Some prefer a case study approach, while others prefer brainstorming duly supported by ICT and e-resources. Remedial courses and elaborate tutorial sessions are aimed at supporting learners in small groups so that teachers can provide individual support. Special attention is given to students with special needs and also from economically weaker sections. Students are also supported through well-designed study materials. The evaluation procedure is elaborated upon in the prospectus and restated during subsequent classes to ensure effective implementation of the internal assessment. Students are assessed continuously through innovative and reformed techniques such as group discussions, assignments, analytical tests, practicals, and projects. Accordingly, remedial classes and other techniques are used to support learners with different abilities and paces. Students with advanced needs are encouraged to research and be given more challenging tasks. All students are encouraged to participate in inter-college competitions to optimize their potential. Students are given multiple opportunities to succeed. Through internal assessment, students are encouraged and guided to improve their responses with more than one attempt at times. An online Kalyani University portal system helps students with their marks at the end of each semester. A democratic teacher-student interaction, class tests, and internal examinations--- which makes it easier to report any discrepancies in the process before marks are uploaded on the University portal. The evaluation process is not the only parameter to assess the integrity of the teaching-learning process. There is also a strong online feedback system in place, which is critically analyzed and addressed, to ensure quality enhancement.

### **Research, Innovations and Extension**

Panchthupi Haripada Gouribala College has been actively promoting research, innovation, and extension activities for the holistic development of its students and the betterment of society. The college has organized seminars and workshops on various themes, such as those by the IQAC, Cultural Cell, Women's Cell, Career Counselling Cell, and by different departments, including Bengali, Philosophy, Sanskrit, Political Science, etc.

The faculty members have also been actively engaged in academic paper writing, with their works being published in UGC care-listed journals, book chapters, seminar proceedings, and other peer-reviewed journals. This has helped in organizing the knowledge system and promoting research publications.

The college has also been actively involved in extension activities, sensitizing students to social issues, and impacting the neighborhood community during the last five years. The NSS unit of the college, with 100 volunteers and a program officer, has organized various programs, seminars, and activities in the adopted villages. These activities have covered different categories such as health, education, social security, mental and physical health, cultural issues, and Covid-19 awareness programs. One of the most significant extension

activities undertaken by NSS is the village adoption program, and another is the Swaccha Bharat Abhiyan. Apart from these, NSS has also organized various other community services, such as blood donation camps, health camps, and awareness campaigns on various social issues.

The college has also initiated collaborative resource sharing with other institutes of higher learning, signing MOUs with Raja Birendra Chandra College, Kandi Raj College, and George Telegraph (for Spoken English). The collaborative activities between the institutions include the promotion of the exchange of faculty for the common UG Honours & program courses. This collaboration is based on equality and reciprocity and will promote academic areas of mutual interest.

Overall, Panchthupi Haripada Gouribala College has made commendable efforts toward research, innovation, and extension activities, promoting the holistic development of its students and the betterment of society.

### **Infrastructure and Learning Resources**

Panchthupi Haripada Gouribala College previously faced challenges due to inadequate infrastructure, which hindered its growth and development. However, we have been able to extend our buildings in 2017-18 thereby improving facilities by adding new buildings; the result is the number of classrooms has increased significantly. Although, previously we had a library, seminar room, computer lab, and common rooms, now an Mini-indoor stadium and a separate NSS room have also been added. Additionally, the institute has invested in other infrastructure requirements, such as a cycle stand, concrete pavement, canteen, water filter, rainwater harvesting, and beautification of the green campus.

Our library is fully automated. Remote access to the library's stock and full online access to e-journals and books are available. Institute is equipped with all necessary equipment for outdoor and indoor games and activities, such as cricket, volleyball, badminton, yoga, carom,

The institute provides high-speed Wi-Fi to all its users. Furthermore, the institute encourages the use of ICT tools in the teaching-learning process. The institute is committed to continuously improving, expanding, and maintaining its infrastructure to facilitate comprehensive development and attain high levels of excellence in a consistent and sustainable manner.

### **Student Support and Progression**

Panchthupi Haripada Gouribala College has tried to sensitize students, faculties, and local areas on teaching, learning, and progressions in every aspect of life. "Education is the manifestation of perfection already in

men”-the great statement teaches us every man has full of potential and energy rather we have to explore it.

Against this backdrop, our college has tried to ensure student support for their better future and progression to the great life that helps our society prosper and be sound in all aspects. We offer all students to go through several scholarships and create an opportunity to enter into free ships for needy students.

Every student can be good enough to encash their inherent calibers that brands our society has sensitized resulting in the way of prosperity secures. For this very case, our college has created an environment where every pupil can explore their potentiality in terms of soft skills, communicative powers, and physical and mental health. For example, we mentor our students on several aspects of life. We have organized various programs to develop the communicative powers of the pupils through communicative English and to develop physical and mental health through Yoga and physical exercises. Our carrier counseling cell has tried to train pupils for job markets, grievance redressal cell formulates guidelines for students and time to time takes action against anti students' circumstances.

Our college has a cultural and sports sub-committee respectively that sensitizes students to make culturally sound and physically good enough resulting in all the students getting an opportunity to explore their cultural talents and sports competence and potentiality. Some students have won awards and medals in different cultural and sports activities during the year. Our college has deeply proud of them. Many a student secured placement in several sectors and, several students progressed to higher education institutions. We have a strong alumni association through which former students are trying to establish our college in a great society where we have to do an effort for our nation.

### **Governance, Leadership and Management**

The development of an educational institution depends on its teaching-learning environment and good governance. We practice well-structured governance in every sector of planning, implementation of decisions, and further monitoring of planned works. In every step of governance, the effort to support the vision of creating a true teaching-learning environment is evident. All the cells run as part of administrative and academic units; they do their jobs maintaining a hierarchy. As e-governance is an effective instrument for smoother administration we tried a lot in this field i.e., Online admission, form fill-up, keeping and maintaining and accessing student data, college website maintenance, etc. We arrange career counselling to make students skilled through a career counselling cell, a performance-based appraisal system for teaching staff, true maintenance of Government rules in appointment and promotion procedure, and welfare measures for all the employees are important sides of good governance within the Institution. In the financial part regular external audit by State Government nominated auditor is other evidence of systematic governance, utilization of funds following proper steps to support the infrastructural progress in one end and true financial management on the other. The IQAC as the key communicator among all the units reviews the teaching-learning process at regular intervals and proposes strategies for the betterment of the academic environment. Regular meetings of IQAC, Annual Internal Academic Audit initiatives, and collaborative quality initiatives with other institutions prove the active role of IQAC. The cell always inspires the faculties for the betterment of their career and experience through attending FDP-like programs. There are several remarkable sectors where Governance should be more effective, for instance except in the student admission sector e-governance is not in full-fledged form.

Implementation of e-governance in administration, accounts, and examination-like sectors can provide satisfactory modernized governance, which the college still has to achieve. The remarkable drawback of IQAC is its failure in arranging professional development and administrative training program at the institutional level. Arrangement for PDP especially in the present situation for modernized online classes is still under the plan of IQAC. Promoting more teaching faculties in research work and facilitating them with proper scope is another responsibility of IQAC, all these goals still have to achieve.

### **Institutional Values and Best Practices**

Institutional Values and Best Practices Considering the emerging challenges and issues and social responsibility towards development in the larger contexts, this institute has incorporated various types of programs and activities within its regular functioning conducive to inculcating core values.

To foster gender sensitivity and effectively meet the problems of female students, our college formed a **‘Women’s Cell’, named ‘APALA’**.

Our best practices are organizing health camps in association with Government Hospitals, Red Ribbon Club, and CINI, organizing vaccination camps, and distributing relief materials to the poor and needy students.

**Awareness to succeed in the workplace and the future world is our one of best practices. The career counselling cell tries to make the students fit for their future life through their sincere efforts.**

**It is among our best practices to conduct History and Heritage aware events involving local personalities and students from local schools.**

Occasional plantation drives, yoga, **indoor and outdoor games programs, gardening, beautification of the campus, organizing seminars, and facilitating scholarship services are notable among our good practices.**

**All the national and international commemorative days are celebrated with the highest prestige.**

**The institution has facilities for energy conservation measures.**

**Water conservation facilities available in the Institution:**

1. Rainwater harvesting
2. The land of the college was identified for the Construction of a Deep Exploratory Well and the work was completed successfully.

**Keeping the issue of environmental protection in mind, developing a green belt within the college campus, and creating awareness in the surrounding areas of the college is one priority area.**



**The Institution has a disabled-friendly, barrier-free environment**

1. Assistive technology and facilities for persons with disabilities (Divyangjan)

**The Institution has a prescribed code of conduct for students and conducts periodic programs in this regard.**

- The Code of Conduct is displayed on the college noticeboard.
- Annual awareness programs on the Code of Conduct are organized.

*'TEJASVINAVADHITAMASTU'*, is the theme of our institution. Our objective is to spread the light of education in remote village areas like Panchthupi and its surroundings.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	PANCHTHUPI HARIPADA GOURIBALA COLLEGE
Address	PANCHTHUPI HARIPADA GOURIBALA COLLEGE ,VILL-PANCHTHUPI,P.O-BURWAN,P.S-BURWAN,MURSHIDABAD
City	PANCHTHUPI
State	West Bengal
Pin	742161
Website	<a href="http://panchthupihgcollege.in">panchthupihgcollege.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Soma Mukhopadhyay	03484-9475681450	8436417454	-	monisoma96@gmail.com
IQAC / CIQA coordinator	Mihir Kumar Mandal	-	9434831068	-	naacpanchthupi@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

**Establishment Details**

State	University name	Document
West Bengal	University of Kalyani	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	26-06-2012	<a href="#">View Document</a>
12B of UGC	26-06-2012	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

**Location and Area of Campus**

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	PANCHTHUPI HARIPADA GOURIBALA COLLEGE ,VILL-PANCHTHUPI,P.O-BURWAN,P.S-BURWAN,MURSHIDABAD	Rural	2.11	2237.383

**2.2 ACADEMIC INFORMATION**

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Bengali	36	Higher secondary or equivalent	Bengali	72	36
UG	BA,History	36	Higher secondary or equivalent	English,Bengali	59	5
UG	BA,Philosophy	36	Higher secondary or equivalent	English,Bengali	59	4
UG	BA,Political Science	36	Higher secondary or equivalent	English,Bengali	46	5
UG	BA,English	36	Higher secondary or equivalent	English	39	20
UG	BA,Sanskrit	36	Higher secondary or equivalent	Bengali,Sanskrit	39	5

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				6			
Recruited	0	1	0	1	2	1	0	3	3	2	0	5
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				17			
Recruited	0	0	0	0	0	0	0	0	13	4	0	17
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				7
Recruited	7	0	0	7
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	1	1	0	1	0	0	4
M.Phil.	0	0	0	1	0	0	1	1	0	3
PG	0	0	0	0	0	0	14	5	0	19
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	1		0		1

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	338	0	0	0	338
	Female	540	0	0	0	540
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	38	28	42	58
	Female	30	36	37	50
	Others	0	0	0	0
ST	Male	0	1	2	2
	Female	0	1	0	0
	Others	0	0	0	0
OBC	Male	86	65	77	96
	Female	101	117	98	174
	Others	0	0	0	0
General	Male	135	176	158	182
	Female	232	262	271	316
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		622	686	685	878

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The institution's vision is to transform the students into individuals to face global challenges through interdisciplinary study and value-based education that integrates arts, science, and spirituality. • As an
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	<p>affiliated institution, it adheres to the flexible and innovative curriculum designed by Kalyani University, which provides all programs adopt the Choice Based Credit System (CBCS) and projects in the areas of community engagement and service, environmental education, and value-based the attainment of holistic and multidisciplinary education. • After the publication of the notification of the Higher Education Department, the Government of West Bengal takes initiation the implementation of the course by forming a committee. As per the directive of the University, the college Authority will decide on NEP. In this regard, the University of Kalyani to look after the issues regarding the implementation of the new Curriculum and credit framework for undergraduate programs in all the HIGHER Educational Institutions of this State from the forthcoming academic session. Dr Soma Mukhopadhyay, Principal of our college is a member of this committee.</p>
2. Academic bank of credits (ABC):	<p>As per National Education Policy 2020, the Academic Bank credits ( ABC) has been envisaged to facilitate the academic mobility of students with the freedom to study across the Higher Education Institution in the Country with an appropriate ‘ Credit Transfer: mechanism from one program to another leading to attain a Degree/Diploma/PG-diploma, etc. In this regard, the University of Kalyani issues notice supplies information and organizes seminar workshops, etc for its implementation. The college authority will be implemented as per the guidelines of the University.</p>
3. Skill development:	<p>The institution aims to promote the students’ becoming entrepreneurs and self-employed. Our institution along with IQAC provides soft skills training programs to all the students' e.g. spoken English courses and computer training courses and “Book Review”, to develop communication skills. It takes a combination of all these types of skills to get a job, keep a job, and be skilled in a job. Putting all these subjects together in a resume is a skill that our career counselors are willing to share with students. The institution motivates the faculty members and students to research to solve society's most pressing issues and challenges. The institution practices the students to Plantation and planting of medicinal plants and to know about their medicinal properties</p>

	to conserve the environment and natural resources and to concentrate on sensitive social issues through outreach and extension activities .
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Being an undergraduate-affiliated college without Autonomous status, the Institution has little control over the determination of the Course and Credit Structure of the curriculum; but the college authority has always been mindful of selecting programmes that are grounded in Indian Knowledge System. These Programmes are Honours in Philosophy, History, Bengali, Political Science, Sanskrit, and English. Some major parts of the syllabus of the above Programmes which are reflective of the Indian Knowledge System are as follows: A. Philosophy: The ability to think logically. The ability to analyze and solve problems. The ability to assess proposed solutions. The ability to write and speak clearly, attending to details. The realization of human value. Sense of social service, sense of duty, and responsibility. Creative ability etc. B. Bengali-Knowledge and understanding of basic Bengali Literature. Knowledge and understanding of Bengali Grammar and Linguistics. Knowledge and understanding of essential Bengali vocabulary. Knowledge and understanding History of Bengali Literature. Knowledge and understanding of the basic idea of Poetry, Short Stories, Essay, Drama &amp; Novel. C. English - By familiarizing students with pieces of literature in English comprising texts of different genres, themes, and concerns including Indian Writing in English enable them to read texts closely, interpret and appreciate their socio-cultural as well as political dimensions. By enhancing communicative fluency and strengthening students' acquired academic. writing and research skills provide them with the critical faculties necessary in an academic environment, on the job, and in an increasingly complex, interdependent world. D. History -The Department of History aims to provide students with a comprehensive understanding of the historical, social, and cultural development of India and the world. The course outcomes of the department are designed to enable students to gain a deep insight into various aspects of history and to develop critical thinking, research, and analytical skills. E. Political Science - The Political Science course creates an opportunity for students resulting in the pupils being</p>

	<p>able to crack any difficulties and penetrate the area to dispose of it. The undergraduate course assesses how global, national, and regional political developments affect society that sorts our social conglomeration vibrant. The Political Science undergraduate course tries to build up an environment where practices of ethical and moral values will evolve that brand our local areas good and nation prosper. F. Sanskrit - The Sanskrit course is useful to all students for their general concepts and general outlines of classical Sanskrit literature(poetry) through classical texts. They will know Panini Grammar, Ayurveda, and Naya Sashtra. In the Sanskrit program, students are very well known for the Ashakan Brahmi Scripts, Srimadbhagbatgita, and Six Indian Philosophy.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The institution practices the students to involve in project-based and outcome-based learning skills and gains credits for them. Ours is an affiliated institution and we have little hold over curriculum designing and setting its outcomes or putting them into practice. We are responsible only for successfully delivering specific course curricula as prescribed, however, that does not restrict us from being innovative and preparing the Programme Outcome and Course Outcome and catering them to the students accordingly. The course outcomes of both Honours and General Courses are always in displaying our website under the head of each department for the students and teachers alike to pursue outcome-based education. BENGALI Knowledge and understanding of basic Bengali Literature, Grammar and Linguistics, essential vocabulary, History of Bengali Literature, basic ideas of Poetry, Short Stories, essays, Drama &amp; novels. ENGLISH familiarizing students with English comprising texts of different genres, themes, and concerns including Indian Writing in English enables them to read texts closely, and interpret and appreciate their socio-cultural as well as political dimensions. enhancing communicative fluency and strengthening students' acquired academic writing. HISTORY Knowledge of Historical Developments, develop analytical and research skills, and Interdisciplinary Understanding. PHILOSOPHY Studying philosophy improves reasoning and Critical skills. skills gained by philosophy majors are useful in almost any career. POLITICAL SCIENCE The Political Science course</p>

	<p>creates an opportunity for students resulting in the pupils being able to crack any difficulties and penetrate the area to dispose of it. It boosts students to cope with the different exams in the particular and broader periphery, like job markets in general. SANSKRIT Students learned Sanskrit for their general concepts and general outlines of classical Sanskrit literature(poetry) through classical texts. They learn to write and speak in Sanskrit. They learn Sanskrit Grammar, prose, Poet, Drama, and Short Stories, and learn to translate.</p>
6. Distance education/online education:	<p>IQAC had made a comprehensive set of recommendations in the Governing body for promoting online education in the recent case of in epidemics order to ensure preparedness whenever and where ever possible. A dedicated unit for this purpose has been encouraged and developed.</p>

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>Panchthupi Haripada Gouribala College is the only general degree college under the University of Kalyani in Burwan Community Block, Murshidabad is trying to sensitize the local area on the teaching, and learning, culture and sports, and current affairs resulting in the territorial boundary enrich and prosper. The Burwan Community Block with the help of Panchthupi Haripada Gouribala College and several Secondary and Higher Secondary Schools in the said Block has set up an Electoral Literacy Club (ELC) and created a WhatsApp group on 11.10.2022 to aware new voters of the electoral exertions of India.</p>
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	<p>Dr. Mintu Mondal, a faculty member of the Department of Political Science has presided over the Pledge Taking Programme on National Voters' Day on the Twenty-Fifth of January every year in that fashion the ELCs are functional. Yes, the ELCs are representative in character because the volunteers of the ELCs are played as a representative of ELCs in their local areas.</p>
3. What innovative programmes and initiatives undertaken by the ELCs? These may include	<p>Every year Panchthupi Haripada Gouribala College celebrated National Voters' Day which falls on the</p>

<p>voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Twenty-Fifth of January with the help of Burwan Community Block. We have organized quiz Competition, Essay Writing Competitions, and Debate Competitions about Indian democracy, the Constitution, and the Electoral Process of India with the directional exertions of our beloved Principal Dr. Soma Mukhopadhyay resulting in awareness about the electoral system and new voters have benefitted.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>We have organized several programs on election and democracy-related issues in our college premises with the directional efforts of our Principal Dr. Soma Mukhopadhyay that helps to sensitize the local area to prosper.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Yes, the college is tried to enroll new voters in the electoral roll ELSs as well as efforts by the college to institutionalize mechanisms to register eligible students as voters. For example, our college distributes forms about the electoral process with the help of Burwan Community Block.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
878	685	1048	657	593

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 26

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
26	26	26	8	8

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
81.41276	12.12757	10.58535	57.23405	21.92660

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

1. College Teachers' Council's meeting is held just before or just at the beginning of a new academic session to set up the action plans for the oncoming session with the help of different subcommittees like the Routine Committee, Examination Committee, Teaching and Curriculum Planning Committee, etc.
2. Preparation of the academic calendar before the beginning of the academic year.
3. At the beginning of the academic year, the Teaching and Curriculum Planning Committee consisting of the heads of the departments conducts a meeting to prepare action plans for gaining the optimal and most effective outcome from the teaching-learning process in the oncoming academic session.
4. The Routine Committee prepares and displays the class-wise timetable for the students.
5. The Examination subcommittee plans for all the exams and informs all the departments and students about the same.
6. Each department sets its own Vision and Mission which match with institutional Vision and Mission.

**Lesson Plan:**

Course outcomes, course objectives, content topics, and the expected outcomes from the students by learning through the topics and a lesson plan including a proper division of curriculum and workload distribution among the teachers are prepared by respective faculty members at the beginning of each academic session. It gives an insight into how the lecture class will be handled throughout the semesters.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 1.2 Academic Flexibility

##### 1.2.1



**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response: 1**

<b>File Description</b>	<b>Document</b>
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### **Other Upload Files**

1

[View Document](#)

#### **1.2.2**

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response: 1.14**

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
44	0	0	0	0

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

#### **Response:**

We believe in maintaining a healthy environment for all our students. Various committees take care of the students such as:

- **Women's cell:** We are proud to state that in our college the incidents of sexual harassment of women students are nil due to the discipline on the campus. Yet this cell interacts with girl students at regular intervals to identify any sort of issues existing. The women's cell is capable of dealing the cases very confidently with its team.

**Anti-Ragging Committee:** As per the guidelines of UGC and the University, an Anti-

Ragging Committee has been constituted to handle the issues of ragging. The names of the committee members along with their mobile numbers are displayed at different places in the institution. Any student can complain without disclosing his/her identity in case of any inconvenient incident.

3. **Human values:** to keep human values intact in the college. The college also conducts various programs on Human values to provide awareness among students.

**Blood Donation Programmes Voter's Day Programme Health Awareness Programmes**

**Meeting with DLSA (Law Awareness Programmes)**

4. **Eco Club** of the college in collaboration with the **Best Practice Cell** and **NSS** unit of the college conducts various programs to increase awareness among the students about environmental sustainability:

- **Tree Plantation**

- **Celebration of World Environment Day**

- **Creation and maintenance of the Plastic free campus**

The college created **Career Counseling Cell** to increase the confidence of the students and guide them for their future careers. This cell organizes seminars and activities to make the students aware of the scope of placements in various sectors.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 47.38

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 416

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 49.29

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
523	383	458	509	318

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
889	889	889	889	889

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 42.52

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
222	152	153	206	126

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
404	404	404	404	404

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 33.77

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

- **Interactive method:**

Departments provide an effective platform for students to develop the latest skills, knowledge, attitude, and values to shape their behavior correctly. The department conducts innovative programs that stimulate students' creative ability and provide them with a platform to nurture their problem-solving skills and ensure participative learning.

- The department Implements student-centric methods of enhancing students' lifelong learning skills.

**Student-centric methods:-** Such as

1. **Experiential Learning:** The department conducts add-on programs to support students in their experiential learning. The department communicates the following experiential learning practices to improve the creativity and cognitive levels of the students.
2. **Participatory Learning:** seminars, group discussions, wallpapers, projects, and skill-based add-on courses.

Regular quizzes are organized.

**Seminar Presentation**

- **Student-Centric methods-** In graduation, a project on the environment has been made compulsory. Students remain active, work co-operatively, interact with each other, take responsibility, and develop self-self-confidence stimulates students' interests and provides an opportunity to the student for freedom of thought and the free exchange of different views. Faculty members are well acquainted with the use of ICT during classroom teaching and most of the faculty members give lectures through power point presentations.

- **Teaching–learning methods** adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The Teaching – learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presentation methods.

- **Lecture Method:** This conventional method is commonly adopted by all teachers, especially language teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for a better understanding of the subject by the learners.

- **Interactive method:** The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quizzes, news analysis, educational games, discussion, and questions and answers on current affairs.

• **ICT-Enabled Teaching:** ICT-enabled teaching includes Wi-Fi-enabled classrooms with LCD, Smart Classrooms, and E-learning resources. Virtual classroom links the guest lecture of eminent persons to develop their core knowledge in the subject. The institution adopts modern pedagogy in line with emerging trends to enhance the teaching-learning process.

- Students develop technical skills while presenting papers in seminars.
- **Problem-solving method:**
- Regular assignments based on problems

\*\*\* FOR PICTURE PLEASE VISIT OUR COLLEGE WEBSITE= <http://panchthupihcollege.in/Cultural.html>

\*\*\* FOR ADD-ON COURSE PLEASE VISIT OUR COLLEGE WEBSITE=  
<http://panchthupihcollege.in/doc/Activities%20of%20MOU%20with%20George%20Telegraph.pdf>

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 93.07

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
27	27	27	10	10



File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.4.2**

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 46.81

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	11	7	7	7

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1**

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

**There is complete transparency in the internal assessment.**

- At the beginning of the semester, faculty members inform the students about the various components of the assessment process during the semester.
- The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.
- To ensure proper conduct of formative tests, a minimum of two invigilators are assigned to each hall.
- The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.
- The corrected answer papers of the students are verified by the teachers and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are standard.
- The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.
- Performance of the students is assessed for every experiment which includes regularity, performance, viva, and promptness in submitting the record.
- For the quality of the projects, the evaluation is done by the project guides. (For SEC & ENVS)
- To ensure transparency and curb malpractices the university has introduced a jumbling system and theory-end examinations are conducted at a center other than the college although, during the whole corona period, there are online examinations.
- An examination committee is constituted, comprising a senior Faculty member as center superintendent, other teaching faculty, and non-teaching staff as members for the smooth conduction of the end-semester examination. The end-semester examination is conducted by the university, and the students appear at the center allotted by the university.
- The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and end-semester examinations.
- For conducting the internal assessment test, a department-level coordinator/committee is constituted for the smooth conduction of the internal assessment.
- Time table for the test is prepared well in advance and communicated to the students earlier.
- A proper seating plan is followed for internal assessment tests and it is displayed on the notice board as well as pasted on walls.
- After preparing the assessments report by faculty it is shown to HOD and a copy is submitted by the concerned faculty to the department.
- The final internal assessment marks are calculated based on attendance, marks of class tests, and assignment marks, and are uploaded on the university site at the end of the semester.
- Any grievances related to university question papers like out of syllabus, repeated questions, the improper split of marks, marks missed, and wrong question numbers during semester exams are addressed to the center superintendent, and the same is reported to the university immediately through the center controller.
- University decision or information after resolving the grievances/correction in the question paper is intimated immediately to the students during the examination through the examination committee members.
- If a student has any grievances related to the evaluation of university answer scripts, the student can apply for review.
- University declared the result of the challenge evaluation/scrutiny after completing the process on the university website.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### Response:

The institution is running Under Graduate courses for the students. There are 6 subjects in the college viz. English, Bengali, Sanskrit, Political Science, Philosophy, and History as Hons and Pass subjects, and Environmental studies as a compulsory subjects. B.A. General course was introduced in 6 subjects in the session 1996-1997. Bengali and History Hons. Courses were introduced in the 2005-06 session. In addition to this Philosophy Hons, Sanskrit, and Arabic pass were introduced in the 2008-2009 session, Political Science Hons 2010-11 session, and English Hons and Sanskrit Hons was introduced in the 2013-14 session.

The college has clearly stated the learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting
- The students are also made aware of the same through Tutorial meetings
- Workshops have also been conducted for developing the Programme's Educational Objectives and Learning outcomes at the college level.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

Method of Assessment of POs / PSOs

- The knowledge and skills described by the course outcomes are mapped to specific problems on University examinations, internal exams, and assignments.
- At the end of each semester, the university conducts examinations based on the previous result published by the university. The course outcomes are measured.
- Assignments are given at the end of each module. The assignments are provided to students and they refer to the textbooks and good reference books to find out the answers and understand the expected outcome of the given problem.
- Internal tests are conducted per semester to evaluate the students. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject.
- Employer surveys are conducted for finding out whether the knowledge, skill, and attitude learned from this institution is adequately satisfying their expectation or not.
- Please visit our college website—activity> career counseling cell.

In addition to this, students are promoted for their activity in Literature in the form of writing Articles, Poems Essays, etc. for the College Magazine( Usashi)

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

**Pass percentage of Students during last five years (excluding backlog students)**

**Response:** 93.59

**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
176	196	43	57	83

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
176	200	53	73	91

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.74

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Panchthupi Haripada Gouribala College is committed to creating an ecosystem for innovation, creation, and transfer of knowledge. Panchthupi Haripada Gouribala College's efforts to create an ecosystem for innovation, creation, and transfer of knowledge are noteworthy because they go beyond the traditional academic boundaries. The college has recognized the importance of creating an environment that fosters creativity and intellectual growth, which is essential for promoting innovation, creating new knowledge, and sharing it with the community.

The college organized an Intellectual Property Rights Awareness Program under the National Intellectual

Property Awareness Mission in collaboration with NIPAM (NATIONAL IP AWARENESS MISSION) held on 19th April 2022 time 12:00 p.m. to 1:00 p.m. in collaboration with NIPAM. The program aimed to create awareness among students about intellectual property rights, innovation, patents, and related topics. The program was conducted virtually and was highly successful, with students gaining valuable knowledge about intellectual property rights. The program was conducted by IQAC coordinator Shri Mihir Kumar Mandal and office staff Shri Alok Mukherjee. The program's trainer was Shri Samit Ash, and the officer was Dr. Sagar Khan. The college's commitment to creating an environment that fosters creativity, intellectual growth, and research is evident from its efforts to organize such programs.

In addition to organizing the intellectual property rights awareness program, Panchthupi Haripada Gouribala College has signed several Memorandums of Understanding (MOUs) with nearby colleges, including Raja Birendra Chandra College and Kandi Raj College. These MOUs aim to facilitate the exchange of faculty and research activities between the colleges, promoting knowledge creation and transfer. Such initiatives are essential for the growth of the academic community and the promotion of research and innovation. Moreover, the college has signed an MOU with the George Telegraph Institute to promote English language skills among students from the local community. This initiative aims to improve students' employability prospects and demonstrates the college's commitment to promoting knowledge transfer within the wider community.

The college's commitment to promoting knowledge creation and transfer is commendable because it demonstrates its recognition of the critical role of knowledge in society's growth and development. By initiating programs that benefit the wider community, the college is playing an active role in promoting knowledge transfer, innovation, and research. In conclusion, Panchthupi Haripada Gouribala College is a leading educational institution committed to creating an ecosystem for innovation, creation, and transfer of knowledge. Its recent intellectual property rights awareness program, MOUs with nearby colleges, and community English program initiative are commendable efforts toward promoting knowledge creation and transfer.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 48

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	07	09	08	09

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.38

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	04	01	01	01

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 1

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in**



**national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	05	06	03	08

<b>File Description</b>	<b>Document</b>
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1**

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

The National Service Scheme (NSS) is a youth-oriented program initiated by the Government of India to develop the personality of students through community service. The Panchthupi Haripada Gouribala College, under the University of Kalyani, West Bengal, has been actively involved in various extension activities of NSS in the neighborhood community, which have had a significant impact on sensitizing students to social issues and promoting their holistic developments. The Panchthupi Haripada Gouribala College has a unit of the National Service Scheme with 100 volunteers and a Program Officer – Dr. Mintu Mondal. The NSS unit, along with faculty members, organized various programs, seminars, and activities in the adopted villages, covering different categories such as health, education, social security, mental and physical health, cultural issues, and Covid-19 awareness programs. The NSS unit also organized one blood donation camp and played an active role as Covid warriors during the pandemic. The NSS unit organized a Special Camping Program in the adopted villages, every year from 2017 to 2022, except 2020-21, covering different activities and issues, such as surveying literacy, primary education, public health facilities, fresh drinking water, social security, public conveniences, and Covid-19 vaccination awareness programs. The Special Camping Programs ended with a valedictory session.

One of the most significant extension activities undertaken by NSS at Panchthupi Haripada Gouribala College is the village adoption program. Under this program, the NSS volunteers adopt a village and

work towards its development by providing education, health care, and other basic amenities. The program has been successful in creating a sense of responsibility among the students toward the development of the villages of Panchthupi, Togra, and Phupra. It has also helped in promoting the idea of rural development and creating awareness among the students about the challenges faced by rural communities.

Another important extension activity of NSS at Panchthupi Haripada Gouribala College is the Swaccha Bharat Abhiyan. This is a cleanliness drive initiated by the Government of India to create a clean and hygienic environment. NSS volunteers actively participate in this program by cleaning the college premises, nearby areas, and public places. This activity has not only helped in keeping the surroundings clean but has also sensitized the students about the importance of cleanliness and hygiene in their daily lives.

Apart from these activities, NSS at Panchthupi Haripada Gouribala College is also involved in various other community services such as blood donation camps, health camps, and awareness campaigns on various social issues. These activities have helped in creating a sense of social responsibility among the students and promoting their overall development.

During the Covid-19 pandemic outbreak, our volunteers played a crucial role in raising awareness in local communities. They worked tirelessly to educate people on the importance of following health guidelines and precautions. Our volunteers distributed masks, sanitizers, and other necessary items to those in need. They also organized awareness drives through posters, banners, and door-to-door visits.

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File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.2**

**Awards and recognitions received for extension activities from government / government recognised bodies****Response:**

No awards were received for extension activities from the government.

**3.4.3**

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 24

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	03	08	05	05

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.5 Collaboration****3.5.1**

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response: 03**

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

**Response:**

All-round personality development of students along with quality teaching should be the prime focus of a higher educational institution. Hence, the institution has emphasized the promotion of effective teaching-learning methods. Keeping that in view, the institution attempts to create an infrastructure that facilitates growth in terms of physical fitness, extra-curricular interests, and mental well-being.

Details of facilities adequate for the teaching-learning process are the following:

Campus area: - College is sprawled over 2.11 acres of land. Building: we have one extended building in our college.

Classrooms: - our college has 22 spacious classrooms including a seminar hall. Classroom with ICT facilities: - Total 2 ICT-enabled classrooms.

Classroom with Wi-Fi/LAN: - our college campus is covered with high-speed internet for use by both teachers and students.

One large spacious well-furnished Staff room for our teachers is provided.

Bio-Metric attendance for staff and teachers.

Seminar Halls: - We have two seminar halls to conduct conferences, seminars, and workshops for the hall. Students and faculty members as well. They are equipped with LCD projectors, whiteboards, and public addressing system with internet connectivity.

Library Facilities- Our College has one library equipped with a varied collection of the latest books along with some rare books and academic journals. 1 computer is installed for use by teachers and librarians.

Computing equipment: There are 22 desktops and 6 laptops installed in our college. Along with this, we have 13 printers accessed by teachers and office staff.

Drinking water facility: 3 water purifiers are available. Canteen facility

Cycle-stand

Sanitary Pad vending machine Generator

Sports and Games (indoor and outdoor): We have Volleyball, volleyball net, cricket bat, wicket and ball, carrom-boards, chess-board, Chinese checkerboard, ludo, High jump stand, javelin, discus, victory stand, Badminton, Football, Shotput, etc. for indoor and outdoor games.

Yoga Room: There is a yoga room in our college. A yoga teacher conducts regular yoga classes for students.

Common Room: Common rooms for boys and girls are separately available where any sick students can take a rest or get ready for the programs.

Harmonium, Tabla, and sound system

Specialized facilities and equipment for teaching, learning, and research, etc.: - Blackboard: 20

White-Board: 03

LCD Projectors: 02

Smart Classroom: 02

Digital Camera: 01

Black & White Printers: 13 Scanner: 01

Desktop: 22 Laptops:06

ICT Rooms with Internet facility: 02

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.1.2**

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 74.72

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
72.23403	5.07961	1.94047	45.95931	11.74098

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1**

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

Panchthupi Haripada Gouribala College is the only general degree college under the University of Kalyani in Burwan Block, Murshidabad, West Bengal. Our college has several disciplines and a sound library through which our faculty members and students do acquire knowledge and gathers information



for their area of interest. Our college library introduced the library management software KOHA and pay to l2c2 technology to provide the services. We have purchased barcode labels, barcode readers, and other products to complete the automation process. A separate reading room helps us to read and learn in a domain of knowledge.

The library claims to have books and materials almost on all subjects. When a student is looking for a solution, wants to develop something, or is pinched by the bug of innovation, he or she will turn to the library. It, therefore, becomes the go-to place for teachers and students. We have 7000 plus books including journals, magazines, periodicals, and e-books that help students and faculties to gather information and gain knowledge beyond their disciplines.

Students have their academic work to complete. However, they have other ideas and are curious about what is in the world around them. The library provides a safe place where they can test these ideas and knowledge. The reference materials available are not restricted to a single subject. This allows students to explore more ideas using credible materials stocked in the library. It helps to boost their confidence and also enables them to be innovative in their learning process. Our college has equipped the online Library with the installation of the Software KOHA. We have access to an online Public Access Catalogue (OPAC) which enables them to search for books by typing the author, title of the book, subject or other keywords through the internet. The College is registered with N-LIST which helps to cope with information hazards resulting in our knowledge bank being sound and prosperous.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The Panchthupi Haripada Gouribala College has made significant efforts in incorporating IT facilities into its administrative and teaching-learning processes from the year 2010. It began with the installation of five computers and three printers that were primarily used for tasks such as Academic purposes, Official purposes, Examination purposes, and also access to the students. The college also utilized e-mail correspondence for official communication with government offices and the university through personal

modems.

Furthermore, the college upgraded to the BSNL Broadband internet connection and connected the computers through a LAN. This enabled the entire admission process to be conducted online, including tasks, like filling up exam forms and form verifications. Despite occasional challenges with the maintenance of internet cables and irregular power supply, the college prioritized maintenance activities to ensure the uninterrupted functioning of the computers and a stable internet connection. At that time, the bandwidth was 10MBPS.

From 2011 to 2021 we purchased a total, of 15 computers, 13 printers including scanning facilities, and a laptop. From the 2015-2016 sessions, a smart classroom was made fully operational, providing students with more interactive and enjoyable learning experiences through IT facilities and simultaneously enhancing teaching-learning processes by using projectors, and audio-visual systems.

The college collected and recorded students' email IDs at the time of admission from the year 2015-2016 and tasks such as student data collection, accounting, and record-keeping were done using computers. In

2018, the 'Meghbela High Speed' Wi-Fi facility was installed at speeds up to 50mbps, to provide free Wi-Fi for teachers as well as for students on campus.

We have been able to upgrade Bandwidth speed up to 100mbps recently. Even during the lockdown period, the college utilized social media and other ICT-enabled means of communication to stay connected with students, conduct online classes, and provide study materials. Essential administrative activities, as well as meetings of committees and departments, were also held online using platforms such as Zoom and Google Meet.

Moving forward, the college aims to continue leveraging IT facilities to complement traditional learning methods and enrich the learning process by making it more informative, interesting, and easily accessible, aligning with the National Education Policy 2020

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 125.43

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 7

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

Response: 20.41

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
8.37542	5.45475	6.38977	8.66155	8.5325

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 64.34

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
658	382	483	403	558

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 27.43

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
465	196	75	258	65

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 4.5

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
08	07	04	01	05

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
176	196	43	57	83

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.57

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	01	00	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

**5.3.1**

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 3**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	01	00	00

**File Description****Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 0.6**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	01	01	01



File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

#### **Alumni Association**

An Alumni Association is one of the primary organizations of former students of a college. It organizes socio-cultural events, publishes pamphlets, and periodicals newsletters, and raises funds for the beloved institution resulting in the environment of an academic institution sensitizes. Their material exertion for intellectual and physical accomplishments helps the college transform into a different one related to others.

Burwan Community Block of Murshidabad has the only general degree college, Panchthupi Haripada Gouribala College. It has a strong, vibrant, and responsive alumni association that brands our college as the education hub of this social conglomeration. The association has sensitive members who meet in regular intervals to cope with the several difficulties of the current students of this college.

The alumni association members organized a meeting on 03.12.2022 to discuss several agendas related to the benefits of our college as well as local areas. They are resolute that the members of the association will drive to handle many an issue in the coming days. The exertion to manage several issues fell into different categories. These are as follows: a) to meet the current students of the college; b) to inspire them in various points like career, and higher education, good behavior, and best practices, etc.; c) to publish the periodicals in regular intervals; d) to drive in different higher secondary schools for enrollment their students to our college and so on. They have a plan to build a fund for sensitizing the students' fraternity, college, and greater society.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

The establishment of the Panchthupi Haripada Gouribala College was initiated by some local concerned citizens of the village Panchthupi and surround to make higher education convenient to the Students from the neediest families of the locality.

The Government of West Bengal took the responsibility in time.

Later, the Governing Body ( with representation from faculty members, nonteaching staff, educationalists, Govt. nominees, student members, and donner members ) formed the vision & mission of the college.

Considering the founder members' needs, West Bengal Government policies, NEP, and ground reality.

The elaborated description is as follows.

1) institutional governance: The PHGC considers this matter in three different manners.

a) General development and mother policy. Though the Principal enjoys the sole authority by the regulations of the Higher Education Department of the Government of West Bengal, the chair is always guided by the Governing Body. All decisions which have been taken by the Governing Body are implemented by the chair. Obviously by financial approbation by the Governing Body. The Governing Body meetings are conducted on time regularly and the resolutions are kept on record. The Governing Body amalgamates the observation of all respective stakeholders.

b) All the academic orders though released from the office of the Principal by practice proposals come from the Teacher's Council, Staff Council, or respective departmental head, as a suggestion.

c) To deal with other issues, many subcommittees are functional. They independently take their decisions but to clear financial approval from the Principal.

2) Leadership development is considered a top priority.

PHGC always tries to lead the locality. Supporting its local cultural activities, gives, local students from other institutions or common people, access to seminars. Through NSS and Eco-Club tries to make all-round development for the society.

The PHGC considers itself as a steady infrastructure with good human resources of the Block Burwan and keeps cooperation with Government and non-Government platforms.

3) Regarding NEP implementation it is very usual that the PHGC follows all the curriculum-based guidelines in the schedule.

Drive to collaboration with nearby colleges, Government infrastructure, and general administration, professionals and corporate houses enhance the scope for students.

PHGC always motivates faculty members to higher education. A good number of the teaching staff had been awarded Ph. D. or running Ph. D. research in recent times.

4) To ensure sustainable institutional growth, The Governing Body, the office of the principal, and the IQAC are always on their best possible. Making futuristic plans (such as the opening of discipline, developing infrastructure for upcoming, etc.), driving to arrange funds, and due time-bound monitoring are regular practices.

Strong anti-ragging approach, highest efforts on gender equality, healthy and soothing workplace environment. Due implementation of various scholarships covers. MOU with Kandi Raj College of Kandi, R B C College of Kandi, and eminent skill development institution George Telegraph are being helpful for value-added education.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and*

*procedures, etc*

**Response:**

Governing Body is the highest decision-making body of the institution. It is constituted of Nominees and Representatives from various sectors as per the rules. Governing Body of this Institution consists of five internal (Principal-cum-Secretary and three elected teachers and one elected non-teaching staff, ) and five external members (three nominees of the State Government, two nominees of the affiliating university, and a donor member. The Teachers' Council is another statutory body consisting of all full-time teachers of the college.

- a) governing body sends a proposal to Higher Education Department, WB for approval of post-creation.
- b) Once approved, requisitions are sent to the College Service Commission of the State.
- c) All appointments to teaching posts are affected by the recommendations of the College Service Commission.
- d) Non-teaching staff are selected by a five-member screening committee: one nominee each from the West Bengal College Service Commission, the Government of West Bengal, and the University of Kalyani. The principal and one nominee from the Governing Body are two other members of the committee.

Each year the Governing Body of the college approves several subcommittees for effective and efficient administrative setup with inputs from the Teachers' Council and IQAC. Committee members are selected from teaching, non-teaching, and student communities.

1. Service conditions of teaching and non-teaching staff of the college are guided by West Bengal Universities and Colleges (Administration and Regulation) Act, 2017 Govt Order No. 325-L Date: 22nd March 2017 (Link to the Order: <https://wbxpress.com/west-bengal-universities-collegesadministration-regulation-act-2017/>) and also by Statue of University of Kalyani.

2. Service conditions of the Teaching staff are also guided by the West Bengal College Teachers' (Security of Service) Act, WBAc XLIV of 1975 date: 01. October 1975. (Link to the Order: <https://wbxpress.com/west-bengal-college-teachers-security-of-service-act-1975/>)

3. Recruitment of non-teaching staff in the college is guided by Government Order No. 940-Edn(CS)/4E-25/2010 (Part) Dated: 25.08.2017 issued by the Department Of Higher Education,

Government of West Bengal. (Link to the Order: <https://wbxpress.com/recruitment-non-teachingemployees-colleges/>)

4. Service Conditions of the State-Aided College Teachers are guided by Government Order No. 2081-Edn(CS)/10M-83/2019 Date: 23/12/2019 (Link to the relevant Order: <https://wbxpress.com/service-condition-remuneration-state-aided-college-teacher/> )

5. Apart from the above, the college follows various rules, regulations, and guidelines issued by the University Grants Commission and other competent authorities.

**Subcommittees:** Cumulatively there are seven categories under which various subcommittees are framed, as is reflected in the institutional Organogram. The categories and subcommittees are as follows:

1. Quality assurance: IQAC, NAAC, Staff Council, teachers Council
2. Academics: Admission, Routine, Examination, Teaching, and Curriculum Planning Cell and Library.
3. Finance: Finance, Purchase.
4. Building: Building subcommittee.
5. Auxiliary: NSS, Games & Sports, Cultural, Tour Committee, Innovative, and Best Practice Cell
6. Campus & Workspace: ICC, Anti-ragging, Grievance, RTI, Eco-Club, Canteen Committee
7. Students support & Equal opportunity: Scholarship Committee, Career Counselling Cell, Student Health Home, Students Welfare, and Women's Cell.

Generally particular committees and sub-committees are responsible for development in their area.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2.2

***Institution implements e-governance in its operations***

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3 Faculty Empowerment Strategies****6.3.1**

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The administration of Panchthupi Haripada Gouribala College is always a step ahead for the benefit of its Staff. Principals and IQAC always encourage staff for their career development. Principal with the approval of governing body permits staff to attend workshops, seminars, or any career advancement courses. Governing body, IQAC, and the Teachers 'council usually takes step collectively for effective welfare measure.

1. The college responded to the various health schemes introduced by the college as per the direction of the West Bengal Government when whenever any employee wants to be a part of it which includes the West Bengal Government Health Scheme.
2. CAS Benefit is availed by all eligible teachers appointed under UGC-Scale. The college maintains a CAS CELL under the aegis of IQAC to facilitate preparing PBAS documentation.
3. General Provident Fund Scheme.

4. Principal approves On-duty leave (sanctioned by GB) for the sake of the FDP(OP/RC) program to the teachers.

5. Both full-time professors and State Aided College Teachers are permitted to study for the degree of Ph.D. subject to the approval of the Governing Body.

6. For the female staff of the college the college grants them required maternity leave during childbirth and also

grants them Child Care Leave (CCL) within the bound of the rules of the Govt. of West Bengal. Male teachers are also granted Parental/ Paternity Leave (PL) and that too as per norms framed by the Government of West Bengal.

7. The college provides tea & refreshment against the allotted center fees of the University for the staff during all University Exams and on the double shift exam college provide lunch sometimes within her capacity at the time of break between two halves of examinations.

8. The college has made provisions of a non-refundable bonus within her capacity for the sake of the festivity of the season to the Casual staff if required.

9. The college arranges blood donation camps and the cards are catered to the staff and students in need of blood for themselves or any family member.

9. The authority maintains an internal mechanism for the teacher performance appraisal system to promote their career advancement as per the guidelines of UGC. After verification of the IQAC, the Governing Body approves Faculty promotion through the proper channel.

10. Id cards for all staff of the college.

Other welfare Measures: - The teacher's council, ICC, and Grievance redressal cell are three distinct bodies that also take care of different welfare measures among our college's teaching and non-teaching staff.

usually, the grievance cell is resolved by mutual and amicable settlement. There has not been any untoward incident to date which required interference by other authorities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**



**Response:** 13.83**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	04	06	01

File Description	Document
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshops and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3.3**

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 7.26**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
05	01	01	01	01

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
06	06	06	06	06

  

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### **Response:**

The college within its limitations tries its best to utilize available government & non-government funds for its

infrastructural and academic developments. The college primarily depends on two major sources of Funds

- 1.State Government funds
2. Fees collected from students
- 3.Funds received from M.P. & M.L.A

The salary of the teaching, non-teaching, and State-aided college teachers of the college are directly received from the Higher Education Department, Govt of West Bengal as Grant-in-aid through the Treasury of Govt of West Bengal.

Apart from that, the college has time and often pursued the external local bodies to contribute to its infrastructural development, and as a result of it one Principal's room is constructed from the fund received

from Burwan Panchayet Samiti, four additional classrooms has been constructed by the MSDP, Minority Welfare, Govt. of West Bengal. The boundary wall of the premises and four classrooms was constructed with the aid of the MP LAD fund(RS).

One mini-Indoor Complex was completed with a grant received from the Youth Services and sports department, Govt. of WB.

Seminars and symposiums of National and International levels were held with funding from UGC, proper utilisations had been submitted from time to time before the concerned granting authorities. As remains the question of the financial audit of the institution, the college is a government-aided one and is liable to follow orders and circulars from time to time as issued by the Higher Education Department, Government of West Bengal. It has no freedom to appoint auditors of its own. Financial Audit from the Financial year 2017-2018 to 2019-2020 has been completed by appointing Audit Firms as recommended by the Higher Education Department, Government of West Bengal and the Audit report for the same has been duly submitted to the concerned authority. Since 2020-2021 Higher Education Department has not yet recommended any auditor for auditing our college accounts. As a result, we appoint the auditor as per the decision of the College Governing Body who has been previously recommended as an auditor by the DPI, Govt. of West Bengal to audit our college accounts for the year 2019-2020. For the financial year 2020-2021 &2021-2022, our audit work was completed by the auditor. However, the college office maintains the records of regular financial transactions through bills, vouchers, cashbooks, ledgers, and assets register and those are regularly monitored by the Governing Body of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

Internal Quality Assurance Cell (IQAC) has contributed significantly to institutionalizing quality assurance strategies and processes. IQAC reviews and analysis all the issues related to enhancing the quality of academic and administrative matters regularly since its establishment. It suggests necessary

strategies and adopts a process for quality sustenance. It always coordinates with other administrative and sub-committees, collecting feedback from the students, alumni, teaching, and non-teaching staff for improving the learning outcomes.

Several examples of its strategies and processes which have been executed successfully are mentioned below:

1) Our own Faculty Members and hiring from other institutions for interdisciplinary lectures will be the most effective measure for catering specialized knowledge to our stakeholders. It will be treated as one of the Best Practices.

2) Career counseling cell organized various programs for the students in collaboration with various professional training organizations like Employment exchange, Government of WB, George Telegraph Training institution, Rice, IIT Kanpur, etc.

3) To increase the computer literacy of our students the college has arranged regular training in computer skills besides regular courses.

4) IQAC organizes training for our students to participate in the inter College level/district level/state-level essay competition, and quiz competition.

5) Collection of Feedback from students, alumni, teaching, and non-teaching staff: IQAC in collaboration with the Feedback subcommittee collects feedback from students, alumni, teaching, and nonteaching staff and analyzes it. It reviews the shortfalls and suggests strategies for the betterment of the higher authority.

6) Orientation Programme for students. Orientation program Before commencing the semester program and to be aware of relevant issues IQAC organizes an orientation program.

7) AAA: To maintain quality sustenance IQAC proposed to form the Administrative and Academic auditor for the HEI.

8) Seminar for students is arranged in regular intervals for the academic advancement of the students.

9) To enhance students' capability IQAC suggests implementing a Student seminar as an alternative method of internal assessment. 10) Taking into consideration of the present status of the departments IQAC has planned to propose for introducing Science and Geography. 11) We regularly publish our annual college magazine named "?????" /Uh-sho-shi/, it gives our students encouragement and opportunity to creative writing. Program Outcome: IQAC has produced a very positive outcome for our students, and Institution as a whole. In every lecture, the students and alumni have got some new light on the advanced field of knowledge and opportunity

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.5.2****Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

**Response:**

**Response:**

In Panchthupi Haripada Gouribala College, the majority of students' belongings are women. Among them, a large number of students are first-generation learners who took the challenge to step over the threshold of a college. The college authority has always been considerate to facilitating the women in special so that they do not face any kind of problem within the campus. Not only the academic facilitation provided but other facilities are also taken care of, which are encumbered within the Gender Equity and Gender Sensitization activities of the college.

Considering that the K.U syllabus for various disciplines elaborately incorporates gender equity and sensitization issues, the teachers of this college consistently give lectures on the said topics.

To foster gender sensitivity and effectively meet the problems of female students our college formed a **women's cell named Apala**. Aiming at female students' intellectual and social upliftment, the cell facilitates women's empowerment through guest lectures, seminars, awareness programs, and other welfare activities. The safety of girls is a top priority on our college campus. Therefore, institutions must provide them with a comfortable and safe ambiance of feeling at home- on campus.

Facilities available:

**i) CCTV CAMERA**—24-hour CCTV surveillance is maintained in the college. Students and other employees in the college too remain cautious about the surveillance. Discipline is maintained and provides a sense of security to the students and even their guardians. Students always wear identity cards to ensure their identity.

**ii)Restricted Entry** -- For the security of the girls on the college campus and to restrict unwanted entry, proper boundary walls with fencing have been constructed.

1. **Canteen facility** – The Canteen facility is available on our college campus. So that, they don't need to go outside the college to eat Tiffin.

1. **Common room** – The college has a separate common room for male and female students. A sanitary napkin dispensing machine and incinerator are available for use in Girl's common room.

1. **Discipline on-campus** - Student's code of conduct that promotes gender parity at the governance level.

2. **Sensitization programs:-**

**Organizes Workshop** -- Conduct workshops related to cybercrime, safety, and security in different places, and career enhancement for female students. Legal awareness camps are organized with the help of the DISTRICT LEGAL SERVICE AUTHORITY (DLSA) in the college to create awareness about **woman's rights**.

“**International Woman's Day**” is celebrated every year. Students actively participate in the celebration on 8th March.

1. As far as Gender Equity is concerned, we have the cumulative efforts of the Internal Complaint Cell, Anti-Ragging Committee, and Grievance Cell to work hand in hand.
2. The members of the Women's Cell from wide-ranging departments like Philosophy, Sanskrit, Bengali, and History coordinate with the students to carry out several activities to root ideas of gender awareness in real-time actions.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**



Panchthupi Haripada Gouribala College is working to promote cultural, regional, linguistic, communal, and socioeconomic harmony that promotes an inclusive environment in the institution. The IQAC, the NSS team, the Eco-Club, the Best Practice Cell, the Women's Cell & the Cultural Cell - all had a continuous drive on the respective field in association with each other and the general college administration. An outline of these initiatives is given below:

1. The various scholarship programs run by the college-

- As the college is in a village surrounded by developing socio-economic structures, it may consider the most important tool to develop a good society through education. Moreover, the Government scholarships are patterned justifying the social phenomena. Sometimes our college issued free shipping, from their fund, considering the very particular need.

2. The institution considers an overall development beyond the scheduled curriculum-

- Observation of the Republic Day of India, the Independence Day of India, and National Voters Day of India helps to develop pride in the nation and the knowledge of history - especially on freedom struggle, awareness of basic features of our constitution, and democratic practices. Our value-oriented duties can protect our rights – which is the main object of delivery.
- Both the students and staff need 'everyday law' knowledge. Seminars had been arranged with eminent resource persons to develop awareness over e-crime, responsible social media uses, human rights, etc.
- The college Eco-Club, NSS & Best Practice Cell blends theory and practical bits of knowledge in their programs over 'Clean India ', ' Green India', 'World Environmental Day' 'Blood Donation Camp', 'Safe Drive Save Live', and 'Swachh Bharat', without any kind of social, cultural, regional, communal, racial, or socioeconomic discrimination.
- The faculty members welcome all the questions from the class without any kind of discriminatory attitude. The office staff is also very much aware of this inclusiveness.

3. Our college tries to conduct every program to be followed by a Cultural performance-

- Through the various cultural events such as Rabindra Jayanti, Nazrul Jayanti, International Mother Language Day, Women's Day, Teachers Day, Aajadi ka Amrit Mahotshav or Yoga Day Observation, the program with INTACH is intended to build communal harmony, ethics, promotion of regional culture, heritage, and built team feeling. Our college feels proud of this practice.
- Annual sports are another tool for building mental & physical health. Our participation in DPI or University sports events are established way to promote the student's career.

4. On and from the very early days of Panchthupi Haripada Gouribala College, the annual magazine 'Ushashi' is being published. Students' writing ability, skills and feelings, and social awareness are revealed through this magazine.

5. Our college always wants to be with the locality with greater responsibility. Local schools, libraries, and social bodies are always cordially invited to all possible opportunities in a participating manner.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

#### **Best Practice 1**

**Title:- The Making of an inclusive environment through the Activities of NSS, Eco-Club, & Best Practice Cell**

The Objectives of College NSS, Eco-Club, & Best Practice Cell-

College NSS unit, Eco-Club, & Best Practice Cell blends theory and practical bits of knowledge in their different programs. The core objective of our institution is to prepare and nurture young students to become a complete person. Our objective is to promote inclusiveness, tolerance, harmony, and women's empowerment among the students and staff.

Panchthupi Haripada Gouribala College introduced the National Service Scheme (NSS) to involve students in social work. The NSS Unit of the college was associated with several regular activities and Special Camping Programmes from the year 2012-2013. Our college also established an Eco Club that will empower students to participate in and take up meaningful environmental activities and projects. It is a forum through which students can reach out to influence, and their parents and neighbourhood communities to promote sound environmental behaviour.

Our college Eco Club engages in various activities throughout the year with the help of the NSS Unit, Burwan Block, and local administration. These activities are, organizing Tree Plantation Programmes, activities for Plastic Free zone, Rainwater Harvesting, and several awareness programs on Sustainable Environment. These various activities create a situation that helps our students as well as a great society to be aware and practice environment-friendly behaviour.

The volunteers of the NSS unit, Panchthupi Haripada Gouribala College, were involved in several

activities also during the pandemic situations in their localities. For example, they played as 'WARRIORS' against Covid-19 in their villages and localities. They arranged and served some health consciousness materials to the residents to cope with a hard time at the locality where we are going through a doom condition.

### **The Practices:**

- Realising the problem of blood scarcity the NSS Unit of Panchthupi College organizes regular blood donation camps. Though amidst the COVID-19 crisis, the process was hampered a little.
- Cleanliness in and outside the campus is necessary to maintain a favourable environment and so the NSS Unit, Eco-club & Best Practice Cell of the College organizes regular cleanliness drives and /VIZ, Swachh Bharat Abhiyan with the help of its members.
- Through the NSS Unit college has organized different awareness programs to coup up with the VECTOR BORNE DISEASE and general awareness programs among the students and local people in our college premises as well as our college's surrounding areas.
- The NSS Unit Eco-club & Best Practice Cell of the College organized different seminars on health problems to aware of the good physical and mental health of its students and the people surrounding it.
  - PHGC NSS unit has surveyed the disease like Dengue, Chikungunya, etc. at the adopted village named Tagra, Phupura in Panchthupi, Under Burwan Block.
  - Every year our NSS unit with the help of Best Practice Cell celebrates International Yoga Day. On that promising day, they organized a program on physical exercise and a lecture session.
- The NSS unit of our college tries to increase public awareness through the "Safe Drive, Save Life" program.
- The NSS Unit & IQAC has also helped in organizing vaccination camps for the students and the local people for COVID-19.
- The NSS Unit & Eco-Club has organized a tree plantation program for the beautification of the campus and to make the campus more environment-friendly.
- The Unit has organized no-smoking campaigns to make the students aware of the bad effects of smoking. The NSS unit has succeeded in creating an active team of students & teachers of our institution who consciously strive towards enhancing the College's outreach. Also, our NSS unit has successfully utilized the allotted funds from the government in its various outreach programs.

### **Best Practice 2:**

#### **Title:- Awareness to succeed in the workplace and the future world:-**

The main objective of education is that the students belong to the mainstream of the society. It is a Must for students suitable to earning a living by using the method of traditional education as well as the modern method. For this purpose, under the leadership of the Principal & IQAC, various committees of our college try to make the students fit for their future life through their sincere efforts. Motivational

classes are conducted regularly with students to make them aware that education allows them to acquire the skills and knowledge to succeed in the workplace.

Our Career Counselling Cell has been formulated to address the diverse socio-economic challenges and geographic backgrounds of the students coming to the College. As most of the students coming into college are first- or second-generation learners and have minimal access and placement opportunities, our motive is to see them about their career plans and job opportunities through institutional support. The focus of the cell is to help the students with appropriate supervision, guidance, and assistance to establish linkages with the world of placement and locate their career opportunities.

**Activities:**

- The career counseling cell helps students make career decisions and choices necessary to affect career adjustments by organizing workshops and seminars.
- The members of the cell provide counseling for personality development, body language, and, interview skills.
- The cell supports the students in the development of soft skills and communication ability to challenge the rigors of competitive tests and on-job-training in add-on or vocational courses.
- The members of the cell help to prepare current students & ex-students for various competitive exams in elementary.
  
- Career Counseling Cell has taken the initiative to organize a Certificate Program on Communicative English for students to promote their communication skills. Following this issue, MOU has been held on 28.3.2022 between Panchthupi Haripada Gouribala College & The George Telegraph Training Institute to provide training to the students for Communicative English Program.

Students are mentored regularly and it is also our best practice.

**Obstacles:**

- Being a college in a rural flood-affected area, the Institution is short on human resources regarding the number of staff, making the activities more difficult to organize.

\*\*\*\*\* to see the best practice link \*\*\*\*\*

<http://panchthupihgcollege.in/Best%20Practices.html>

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

The journey of Panchthupi Haripada Gouribala College started in 1996 with the initiative of spreading the light of education in the remote area of Murshidabad, like Panchthupi. This trend continues even today. The Institute focuses keenly on the holistic development of students and provides them with every opportunity and resource to facilitate their holistic development. This is one of the Institute's most distinctive features.

The Principal of Panchthupi Haripada Gouribala College composed a 'Theme Song', based on the mantra 'Tejaswinabodhitamostu', which is also *The Logo* of this institution, taken from the Upanishads. The main point of this theme song is that students, teachers, and staff of this institution will get their knowledge together and walk together. This educational institution is sacred like a temple to all students, teachers, and staff. Here we all pledge to walk the path together. This statement of the theme song expresses the vision and mission of the institution.

The Vision of the Panchthupi Haripada Gouribala College is to provide a learning environment on campus and to provide ample opportunities to excel in their career. In this regard, the institution is aware of its vision and gives its priority and thrust to its mission and objectives.

Since its mission is to provide all academic support through proper mentorship to all students and to update technology like ICT tools etc for its teachers so the College has planned to develop the student's quality by organizing various seminars and programs from time to time and to introduce new technology in the classroom teaching through LCD projectors and smart boards and allow the students a positive platform to present their views through these seminars and symposiums. The key objective is to produce good human resources with the skill and ability to serve the Nation.

The Vision, Mission, and Objectives are communicated through the college website, hoardings, and posters and disseminated in all the important places of the college. To make the Vision statement distinctive, the Institution simultaneously introduces and promotes participative management at the strategic, functional, and operational levels. Non-teaching staff are part of this management. To make the system more active and distinctive the teachers and non-teaching staff play pivotal roles in the decentralized system under the leadership of the Principal. The principal, governing body, and members of the IQAC are involved in defining policies and procedures for framing guidelines and rules and regulations about admission, examination, code of conduct for discipline, etc.

Steps taken to fulfill the visions are as follows:

Panchthupi College started its journey only with a general degree course. But Panchthupi College was successful to extend its vision to make the local people aware of the importance of higher education and a bright future with the Honours degree. Subsequently, the needs of the students gradually increased and to fulfill their demand the college started the Honours courses, at present the college successfully runs Honours courses in six subjects along with programme /general courses in B.A stream.

As most students coming into college are first- or second-generation learners and have minimal access and placement opportunities, our motive is to aware and counsel them about their career plans and job opportunities through institutional support. For this purpose, Panchthupi College introduces a computer literacy course for all students.

Panchthupi College supports the students, through the career counselling cell, in the development of soft skills and communication ability to challenge the rigors of competitive tests and on-job-training in add-on or vocational courses. The college also arranged different Workshops on career counselling for personality development, body language, and interview skills.

Panchthupi College has taken the initiative to organize an add-on course on Communicative English for students to promote their communication skills. Following this issue, MOU was held on 28.3.2022 between Panchthupi Haripada Gouribala College & The George Telegraph Training Institute to train students for Communicative English Program.

The college also has a rich library to provide the requirement of books and digital facilities.

As the college is in a village surrounded by developing socio-economic structures, it may consider the most important tool to develop a good society through education. Moreover, the Government scholarships are patterned justifying the social phenomena. Sometimes our college issued free shipping, from their fund, considering the very particular need.

Faculty members play an important role as a mentor and dedicatedly take the entire student into their confidence with the students. Under the leadership of the principal, most of the faculty members engaged themselves and were involved in different social-related research activities with the support of Governing Body.

There are several committees, and cells in function. The college Governing Body, IQAC, and other committees operate in a mutually cooperative relationship.

Our college always wants to be with the locality with greater responsibility. Local schools, libraries, and social bodies are always cordially invited to all possible opportunities in a participating manner. Local organizations like Panchayet Office, the B.D.O office, or any other local bodies conduct various awareness campaigns (such as to participate in the voting process or any other socio-economic issues or environmental awareness) through this institution.

The social skills are nurtured through various activities conducted by social clubs like NSS Eco-Club at the institute. They have succeeded in creating an active team of students & teachers of our institution who consciously strive towards enhancing the College's outreach.

Initiatives are also taken by the college to promote and spread awareness about local traditions and culture. To make this initiative successful, the college organizes various programs with the collaboration of organizations like INTACH or MURSHIDABAD ITIHAS O SANSKRITI CHARCA KENDRA, etc. Students and teachers of the local schools and dignitaries participate in these events.

Through all of these initiatives, we develop a friendly rapport and healthy camaraderie which is essential for a true academic and inclusive environment.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

In addition to the information provided in SSR regarding our college we wish to add the following as our long term goals which are already in the domain of planning & awaiting implementation :

1. Separate room for each department,
2. Making some ICT Based Class room.
3. Setting Up of a Gymnasium in the Newly Constructed Mini Indoor stadium,
4. Setting Up of an Auditorium .
5. Introduction of Science Subjects.
6. Shifting of Library with large space.
7. Purchase of additional Text & Reference Books for each department.
8. Green Audit & Energy Audit.
9. Gender Audit
10. Solar Panel of Water Supply.
11. Some more MOU we will Sign.
12. Development of Playground

### Concluding Remarks :

Panchthupi Haipada Gouribala College is the only government-aided college in the Burwan Block. The College aims at the formation of intellectually creative, socially committed, and ecologically conscious young men and women. Our institution is striving hard to fulfil its destiny of providing affordable and accessible higher education to this region's students and is on its way to becoming a center of excellence. NEP-2020 Guidelines for Academic Excellence were adopted as directed by the university and other competent authorities and it will be implemented in the coming academic year 2023-24.

We are thankful to the Vice-chancellor, Registrar, Inspector of Colleges, Controller of Examinations, and the Kalyani University concerned. We are also thankful to the Director of Public Instruction (UGC), Director of Public Instruction (PPS) all concerned Higher Education Department of West Bengal. Last, but not the least, we express our deepest gratitude and sincere thanks to the Governing Body of Panchthupi Haipada Gouribala College for entrusting us with responsibility for achieving the most desired goal of the institution for the development of the upcoming youth force of the locality by dispensing quality higher education.

So, this is our sincere belief that our positive-mindedness and tireless effort from the staff of all sectors will overcome all the obstacles and weaknesses in the future to achieve the ultimate goal of excellence.



## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p><b>1.3.2.1. Number of students undertaking project work/field work / internships</b>            Answer before DVV Verification : 504            Answer after DVV Verification: 416</p> <p>Remark : DVV has made the changes as per shared report by HEI.</p>																				
2.4.1	<p><b>Percentage of full-time teachers against sanctioned posts during the last five years</b></p> <p><b>2.4.1.1. Number of sanctioned posts year wise during the last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>36</td> <td>36</td> <td>36</td> <td>10</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>27</td> <td>27</td> <td>27</td> <td>10</td> <td>10</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared report by HEI.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	36	36	36	10	10	2021-22	2020-21	2019-20	2018-19	2017-18	27	27	27	10	10
2021-22	2020-21	2019-20	2018-19	2017-18																	
36	36	36	10	10																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
27	27	27	10	10																	
3.4.3	<p><b><i>Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.</i></b></p> <p><b>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>02</td> <td>07</td> <td>06</td> <td>07</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>03</td> <td>08</td> <td>05</td> <td>05</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared report by HEI.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	06	02	07	06	07	2021-22	2020-21	2019-20	2018-19	2017-18	03	03	08	05	05
2021-22	2020-21	2019-20	2018-19	2017-18																	
06	02	07	06	07																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
03	03	08	05	05																	

5.1.4	<p><b><i>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</i></b></p> <ol style="list-style-type: none"> <li><b>1. Implementation of guidelines of statutory/regulatory bodies</b></li> <li><b>2. Organisation wide awareness and undertakings on policies with zero tolerance</b></li> <li><b>3. Mechanisms for submission of online/offline students' grievances</b></li> <li><b>4. Timely redressal of the grievances through appropriate committees</b></li> </ol> <p>Answer before DVV Verification : A. All of the above          Answer After DVV Verification: B. 3 of the above          Remark : DVV has made the changes as per shared report by HEI.</p>																				
5.3.2	<p><b>Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)</b></p> <p><b>5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 871 1046 1005"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>4</td> <td>28</td> <td>21</td> <td>30</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1084 1046 1218"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared report by HEI.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	11	4	28	21	30	2021-22	2020-21	2019-20	2018-19	2017-18	00	00	01	01	01
2021-22	2020-21	2019-20	2018-19	2017-18																	
11	4	28	21	30																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
00	00	01	01	01																	
6.3.3	<p><b><i>Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years</i></b></p> <p><b>6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1657 1046 1792"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>01</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1870 1046 2004"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>01</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p><b>6.3.3.2. Number of non-teaching staff year wise during the last five years</b>          Answer before DVV Verification:</p>	2021-22	2020-21	2019-20	2018-19	2017-18	05	01	01	01	01	2021-22	2020-21	2019-20	2018-19	2017-18	05	01	01	01	01
2021-22	2020-21	2019-20	2018-19	2017-18																	
05	01	01	01	01																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
05	01	01	01	01																	

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
06	06	06	06	06

Remark : DVV has made the changes as per shared report by HEI.

## 2.Extended Profile Deviations

<b>Extended Profile Deviations</b>
No Deviations