

Schedule of Events in Centralised Admission Portal 2025*		
	Date	Events
	17 June 2025	Launching of the Portal for 2025-26 by Bratya Basu, Hon'ble Minister-in-Charge, Higher Education Department, Government of West Bengal at 2.00 PM
Phase - 1	30 July 2025 (till 11:59 PM)	Registration Closes
	22 August 2025 (After 5 PM)	Publication of the College / Institute-wise & Course / Program-wise Merit list and Seat allotment
	22-25 August 2025	Admission against seat allotment
	23, 25 -27 August 2025	Physical verification of admitted candidates at the Institution Level
	29 August 2025	<b>Class will start for new session 2025-26</b>
	31 August 2025 (After 5 PM)	Publication of Institution-wise & Course / Programme-wise Seat allotment in the Upgrade round
	31 August -03 September 2025	Admission against Seat allotment in the Upgrade round
	4, 6, 8 & 9 September 2025	Physical verification of admitted candidates at the Institution Level
Phase – 2 (Mop-Up)	10 September 2025	Publication of Institute wise List & Course / Program-wise vacancy lists across the State after the completion of the 1 <sup>st</sup> phase of the centralized admission, 2025
	10-13 September 2025	Applications in the Mop-up Phase from (1) Fresh applicants (2) Existing applicants of Phase-I, who (a) were not allotted any seat in Phase-I, (b) cancelled their admission in Phase-I and (c) did not take admission after seat allotment in Phase-I
	16 September 2025 (After 4 PM)	Publication of Merit list and Allocation list
	16-17 September 2025	Admission against Seat allotment in the Mop-up round
	21 September 2025	Publication of Institution-wise & Course / Programme- wise Seat allotment in the upgrade round
	21-23 September 2025	Admission against Seat allotment in upgrade Round
	23-25 September 2025	Physical verification of admitted candidates at the institution level after Mop-up Round at Joining Classes.

\*Schedule is subject to modification in case of exigencies.

## Admission to the UG Courses under CAP\_2025-26

The Principals, Vice Principals, TICs, OICs are requested to ensure that the students must produce the documents listed under category A in the original, and must carry the self attested documents listed under category B at the time of physical verification in connection with the Centralised Online Admission to the UG Courses in the Academic session 2025-26.

### A. List of Original Documents to be produced at the time of Physical Verification

S/N	Name of Documents
1	System Generated Application
2	System Generated Provisional Admission Certificate
3	10+2 level Mark sheet
4	10 level Mark sheet
5	Age Proof Certificate (Admit Card/Birth Certificate etc)
6	SC/ST/OBC Certificate, if applicable
7	PwD Certificate, if applicable
8	EWS Certificate, if applicable
9	AADHAAR and ABC ID if available
10	Registration Certificate, if applicable
11	Migration certificate, if applicable

### B. Self Attested copies of the following documents to be submitted at the time of Physical Verification

S/N	Name of self attested Documents
1	Copy of 10+2 level Mark sheet
2	Copy of 10 level Mark sheet
3	Copy Age Proof Certificate (Admit Card/Birth Certificate etc)
4	Copy of the SC/ST/OBC Certificate, if applicable
5	Copy of the PwD Certificate, if applicable
6	Copy of the EWS Certificate, if applicable
7	AADHAAR and ABC ID, if applicable
8	Copy of the Registration Certificate, if applicable
9	Copy of the Migration certificate, if applicable
10	Antiragging Declaration duly signed by the student